

# PLATTE VALLEY FIRE PROTECTION DISTRICT

Phone: 970.353.3890

27128 County Road 53

FAX: 970.353.4890

Kersey, CO 80644



An Equal Opportunity Employer

## Position Posting

**POSITION TITLE:** Fleet and Facilities Manager  
**EMPLOYMENT STATUS:** At-Will  
**FLSA STATUS:** Non-Exempt  
**HOURS:** 40 hours/week  
**SALARY:** \$63,000-\$68,000 Annually DOQ

The Platte Valley Fire Protection District is seeking applicants for the position of **Fleet and Facilities Manager**. A copy of the current Position Description including all qualifications for this position is available at the District's website at [www.plattevalleyfire.org](http://www.plattevalleyfire.org). This position description is established by the Board of Directors ("Board") of the Platte Valley Fire Protection District ("District") to outline the basic requirements, duties and general responsibilities of the Fleet and Facilities Manager position. This position is "at-will," which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.

### The Community

The Platte Valley Fire Protection District is considered a combination department consisting of career firefighters, paramedics, administration, and reserve firefighters and EMTs. Located east of Greeley, the Platte Valley Fire Protection District resides in the Town of Kersey and covers approximately 220 square miles of incorporated and unincorporated area equal to approximately ten percent of Weld County, Colorado. In 2014, the population within the District totals approximately 6,500 consisting of mainly seniors and families with children. The daytime population is much greater. The District responds to just under 800 incidents each year.



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## The Organization



The new station, completed in 2013, houses a variety of apparatus to respond to calls. We have three Engines, one Heavy Rescue, three Type 6 Brush Trucks, one Type 3 Wildland Engine, and two Tenders. For the water rescue team, we have two boats, including one flat bottom boat. Crews are considered a 'six-person crew' that staffs an ALS Engine and a Heavy Rescue company, along with ambulance services provided by UC Health. The majority of the calls that require services of the Platte Valley Firefighters involve multi-car accidents along HWY 34 and adjacent County Roads; medical calls requiring BLS and ALS response provided by the firefighters and paramedics; wildland fires involving dry fields and ranches; Hazardous Materials control, automobile fires, and response to large rig accidents. The District has three special operations teams, including: Technical Rescue Team, Water Rescue & Dive Team, and the Wildland Team. The District is a member of

Colorado Task Force 1, and also provides HazMat Technicians to the Greeley Fire Department HazMat Team.

Over the past few years, the department members came together to redefine our culture where everyone is continually working together to achieve our mission of making a difference by protecting life and property in the community and surrounding area. Members continue to cultivate relationships, they understand that each individual is part of a greater cause, and they continue to strive for excellence through development, reinforcement, and testing of their knowledge, skills, and abilities. At the center of all is the foundation of trust, surrounded by one's head, heart, and hands to build:



**Relationships    Unity    Leadership    Excellence**



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In 2019, the District was awarded Energy Impact Grant Funds to expand the current training grounds. Currently, there is a three-story 'burn building.' At the completion of the project, the new Regional Training Facility will also include:



- Propane Props
- Two-story Conex Box Structure
  - Fire Behavior Burn Box
- Trench and Confined Space Prop
  - "Dirty" classroom space

The project is scheduled for completion in Spring of 2020. The training grounds are often utilized by our auto-aid and mutual-aid neighbors. The District often hosts nationally known instructors to provide advanced training that also utilizes the training facility and grounds.



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## Minimum Qualifications

- Must have a minimum of three (3) years of increasingly responsible fleet maintenance experience.
- Successfully pass a background investigation
- Must be at least 21 years of age at the time of hire to this position
- High School diploma or equivalent
- Be a U.S. citizen or have applied for citizenship.
- Possess or the ability to obtain a Colorado Driver's license with a safe driving record
- Possess the ability to effectively communicate both verbally and in writing the English language.
- Work well with others and function as members of a team
- Knowledge of vehicle, equipment, and facilities maintenance diagnosis, repair and design.
- Understand budget and budget processes.
- Knowledge of computer programs, such as Microsoft Office suite, and the ability to prepare reports, track inventory and repair records.



## Preferred Qualifications

- Facilities management experience
- Experience with emergency vehicles and equipment





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## Compensation

Platte Valley Fire Protection District offers a competitive wage and benefits package to prospective employees. The starting annual salary for the Fleet and Facilities Manager position is **\$63,000-\$68,000 DOQ.**



## Benefits

- \* FPPA Pension & 457 Deferred Compensation Plan
- \* Employee Assistance Program (EAP)
- \* Life Insurance
- \* Health Insurance
- \* Vision Insurance
- \* Dental Insurance
- \* AFLAC
- \* Flexible Spending Account
- \* Accident & Sickness Policy
- \* Short and Long Term Disability
- \* Paid Vacation Leave
- \* Paid Sick Leave

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## The Process

Due to the current COVID-19 pandemic, some parts of the process, including dates/timelines may change to accommodate mandates or recommendations made by the CDC, State of Colorado or other agencies. Interviews may be conducted via conference call or electronic means.

Posting closes at 5pm on May 8th, 2020.

Further information can also be found on the District's website at [www.plattevalleyfire.org](http://www.plattevalleyfire.org)

Any questions related to the hiring process and all resumes should be emailed to [JoinOurTeam@plattevalleyfire.org](mailto:JoinOurTeam@plattevalleyfire.org)

